**AGRO PARK DEVELOPMENT COMPANY LIMITED**

**Report:** Daily – Weekly Report

**Unit:** Facility

**Date:** 6th of January, 2020

**Prepared by:** Akinyemi Samuel Olaoluwa

**Activity Period:** January 6th, 2020 through January 12th, 2020.

**Team Lead:** Mr Anibi Micheal

**Team Member(s):** Akinyemi Samuel Olaoluwa

This report contains activities that was carried out from January 6th, 2020 through January 12th, 2020.

**Monday**

1. Routine check on units and solving of facilities issues.
2. Supervision of cleaning of maracapo generator and it surroundings.
3. Supervision on pumping of booku soak away.

**Tuesday**

1. Routine check at each units for facility issues.
2. Supervision on repair of model farm generators and mud pumping machines.
3. Went out to get materials needed for the January 2020 retreat.
4. Supervision on servicing of 150kva maracapo generator
5. Solving of water availability for thyme unit for irrigation.
6. Fixing of generator at Omida ( plate valve, oil change and plugs)

**Wednesday**

1. Sorting of mud pumping mahine and material need for fishery unit.
2. Routine check at the thyme field and piggery for facility issues and solving them.
3. Retreat venue preparation.

**Thursday**

1. Full Retreat Preparation and organization.

**Friday**

1. Supervision on repair of thyme generator and pumping machines (change of half engine and replacing of parts).
2. Retreat 2020.

**Saturday - Sunday**

1. Retreat 2020
2. Olaoluwa continued budget planning with team.
3. Olaoluwa sorted out water availability at booku processing unit.